Setting up Outlook on Android

1. Download and open the **Microsoft Outlook app** from the **Google Play Store**.

2. If it is your first time using the app, click **Get started.**

3. Outlook may detect your Google accounts. To add them to Outlook for Android, tap **Google connect account** and click **OK** to confirm. Click **Allow** to give Outlook access to your contacts.

4. Select the accounts you would like to add and click **Add account**. You may be asked to sign in.

5. Enter your **email address** and then click **Continue**.

6. Enter your password and click **Sign in** or **Next**.

7. If 2 factor authentication (2FA) is enabled, a code will be sent to your device. Type in this code.

8. Accept any prompts for permission you receive. You are now set up on your Android device and able to see your emails.